



Ref. 79/2224

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Dear Ms Centofanti

I refer to your application (receipt number 19275802) pursuant to the *Freedom of Information Act 1991* (the FOI Act) on 16 April 2024 requesting access to:

A copy of the Board of Green Industries SA Conflict of Interest Policy; and Documents regarding declared Conflict of Interest declarations by Board Members or staff of Green Industries SA between 22 December 2022 to 16 April 2024.

On Monday 29 April the scope of your request was discussed with your office and it was agreed by phone with follow-up email to amend the scope to:

A copy of the Board of Green Industries SA Conflict of Interest Policy; and Documents regarding declared Conflict of Interest declarations by Board Members between 22 December 2022 to 16 April 2024.

Further to your application, in consideration of the number of applications received, GISA's Principal Officer was satisfied that an extension of time limit was required, and in accordance with the FOI Act, an extension of 28 days was applied extending the due date from 16/05/2024 to 13/06/2024.

A total of 5 documents were identified within the scope of your application. These are listed in the enclosed schedule and copies of the documents are provided with this determination. The information contained in the documents has been considered under the provisions of the FOI Act and my determination is to grant full access for 1 document. Information outside of the scope of your application has been redacted from the remaining 4 documents.

In accordance with the FOI Act and *Freedom of Information (Fees and Charges) Regulations 2018* in relation to applications from Members of Parliament, no amount is payable for the costs associated with this determination.

Pursuant to the FOI Act, if you are dissatisfied with this determination you have a right to apply for an internal review. An application for internal review must be made in accordance with section 29(2) of the FOI Act.

Should you have any queries in relation to this matter, please contact me on telephone (08) 8204 2051 or email marissa.king2@sa.gov.au.

Yours sincerely

A handwritten signature in blue ink that reads 'M King'.

Marissa King
Accredited FOI Officer
GREEN INDUSTRIES SA

6 June 2024

Documents Schedule 19275802

No.	Document Description	Determination	Reason
1	Board of Green Industries SA Conflicts of Interest Policy	Full access	
2	Minutes GISA Board Mtg 65 Feb 2023 - signed T Dodd 2	Partial access	Content outside of the scope of the application has been redacted
3	Minutes GISA Board Mtg 67 May 2023 - signed	Partial access	Content outside of the scope of the application has been redacted
4	updated draft Minutes Mtg 70 Nov 2023_final chair approved	Partial access	Content outside of the scope of the application has been redacted
5	Item 3. draft Minutes Mtg 72 April 2024_Chair approved	Partial access	Content outside of the scope of the application has been redacted

Board of Green Industries SA Conflicts of Interest Policy

September 2023

The Board of Green Industries SA (GISA) will be proactive in fulfilling its legislative obligations to disclose any actual or perceived conflicts of interest they or their associates may have. The Board will also strive to ensure that appropriate arrangements are put in place that deal with any actual or perceived conflicts of a Board or Committee member.

1. What guides this Policy

- *Green Industries SA Act 2004 (GISA Act)*
- *Public Sector (Honesty and Accountability) Act 1995 (PSHA Act)*
- *Independent Commission Against Corruption Act 2012 (ICAC Act)*
- Australian Standard on Fraud and Corruption Controls (AS 8001:2008)
- Code of Ethics for the South Australian Public Sector
- South Australian Public Sector Fraud and Corruption Policy
- Green Industries SA Fraud and Corruption Control Plan Framework
- Australian Accounting Standards Board (AASB) Standard 124 – Related Party Disclosures

2. Who needs to comply with this policy

Members of:

- the Board of Green Industries SA (pursuant to sections 4 to 8 of the PSHA Act); and
- Committees and subcommittees established by the Board (pursuant to section 13 of the GISA Act which applies sections 11 to 14 of the PSHA Act to members of committees or subcommittees of the Board).

3. Definitions

Corporate agency member — is a member of a public sector agency that is established as a body corporate under an Act of the South Australian Parliament. All members of the Board of Green Industries SA are corporate agency members.

The full definition of an associate, relative and spouse can be found in section 2 of the PSHA Act (**appendix 1**).

Definitions under AASB 124 – Related Party Transactions can be found in that document.

4. *Public Sector (Honesty and Accountability) Act 1995*

The PSHA Act requires a member of the Board (as a corporate agency member), to comply with a number of duties imposed by the PSHA Act, including:

- duty to exercise care and diligence
- duty to act honestly
- duty not to be involved in unauthorised transactions with GISA or a subsidiary
- duty not to have unauthorised interest in GISA or a subsidiary, and
- duty with respect to conflict of interest.

Certain PSHA Act duties are also imposed on members of committees or subcommittees, including:

- duty to act honestly
- duty with respect to conflict of interest.

Non-compliance by a board or committee member with a duty imposed by the PSHA Act constitutes grounds for removal of the member from the Board or Committee.

5. Examples of conflicts of interest

A conflict of interest exists wherever a Board or committee member is in a situation where their personal or pecuniary interests, or those of an associate, conflict with their duties as a Board or committee member. The PSHA Act places special duties on a Board member if they have a direct or indirect personal or pecuniary interest in a matter under consideration by the agency or the Board (refer section 6 below). Board and committee members are required to declare all direct and indirect personal and pecuniary interests (refer section 6).

A conflict of interest can arise in many situations and may be actual, perceived or potential. As a consequence, board and committee members must consider and act on any actual or potential conflicts of interest as soon as they arise and should not wait for or rely on any reminders that may be initiated by the agency to review their pecuniary and personal interests. Examples of interests or matters which may raise conflicts of interest include¹:

- financial and economic interests, including debt and assets
- family or private businesses
- other employment commitments
- affiliations with for-profit or not-for-profit entities, political, trade union or professional organisations and other personal interests
- obligations to professional, community, ethnic, family or religious groups in a personal or professional capacity
- enmity towards or competition with another individual or group
- significant family or other relationships with clients, contractors or other staff working in the same (or a related) entity
- highly specialised skills in an area where demand for the skills frequently exceeds supply
- specific future employment prospects or plans.

If a member is uncertain whether they have, or may be perceived to have, a conflict of interest in relation to a matter, they may seek the Presiding Member's advice and/or Board's advice. However, such advice in no way affects the operation of section 8 of the PSHA Act (see section 6 below).

6. Duties with respect to personal or pecuniary interest

Under section 8 of the PSHA Act, if a Board member has a direct or indirect personal or pecuniary interest in a matter decided or under consideration by GISA or the Board, the member must take certain steps. Specifically, they must:

- as soon as reasonably practicable, disclose in writing to the Presiding Member of the Board and/or GISA full and accurate details of the interest; and
- not take part in any discussion by GISA or the Board relating to that matter; and
- not vote in relation to that matter; and
- be absent from the meeting room when any such discussion or voting is taking place

¹ Commonwealth of Australia, Australia National Audit Office, June 2014, 'Public Sector Governance Strengthening Performance through Good Governance', page 50

Similar requirements apply to committee members who are not board members (section 12 of the PSHA Act). A committee member must make the disclosure to the Minister rather than the Board, must not participate in committee discussions relating to the matter, must not vote, and must be absent from the room when discussion or voting is taking place.

To assist members to meet their duties, all board and committee members are required to complete a declaration of interests form located at **Appendix 2**. All Board and committee members are required to complete this form following their appointment and Board and committee members will be reminded by the agency each year to update this form. However, as raised above, Board and committee members should not wait for or rely on any reminders to disclose of a change in their pecuniary and personal interests.

In relation to matters on Board and committee meeting agendas, all Board and committee members are required to declare any relevant interests to the Presiding Member of the Board and the Board and Governance Officer, and where possible prior to a meeting.

Where GISA identifies a potential conflict of interest regarding the subject of a Board or committee paper and an interest previously disclosed by a Board member, the agency will inform the Board member and Presiding Member prior to distribution of papers.

The Presiding Member of the Board, in conjunction with the Board and Governance Officer, will ensure that a Board or committee member, who has declared an interest, does not receive Board or committee papers pertaining to the matter.

Declaration of interests will be an agenda item at all meetings. A disclosure under section 8 of the PSHA Act must be recorded in the minutes of Board meetings and reported to the Minister.

Board and committee members need to ensure that they comply with their duty with respect to conflict of interest. Failure to comply can attract civil and/or criminal liability and in the case of Board members, can result in any contracts in regard to which they had a conflict of interest being voided.

If the Minister believes a member's interest is incompatible with his or her role as a Board member, the Minister can require the member to divest himself or herself from the interest or to resign.

The Board and Governance Officer will keep a register of personal and pecuniary interests (including members' roles on other boards or organisations). The register will be tabled at each Board meeting as a reminder and to prompt new disclosures, and will be updated upon receipt of updated declaration forms.

7. Duty to act honestly

Board and committee members must act honestly at all times in the performance of their functions whether within or outside of South Australia (sections 5 and 11 of the PSHA Act).

Failure to comply with this duty attracts civil and/or criminal liabilities under the PSHA Act. However, the duty to act honestly does not apply to conduct that is merely of a trivial nature and does not result in significant detriment to the public interest.

8. Duty to exercise care and diligence

Under section 4 of the PSHA Act, members of the Board are required to exercise a reasonable degree of care and diligence at all times in the performance of their functions.

If a member is found to be culpably negligent in the performance of their functions, they may be found guilty of an offence.

A member does not commit any breach of this duty by acting in accordance with a direction or requirement of the relevant Minister.

9. Duty not to be involved in unauthorised transactions with the Board or a subsidiary

Section 6 of the PSHA Act prohibits a member or a member's associates from being directly or indirectly involved in a transaction with GISA or a subsidiary of GISA without the prior approval of the Minister.

Board members must not in any way be knowingly concerned in or party to a breach of the duty described above. Failure to comply with this duty attracts civil and/or criminal liabilities.

A person is treated as being indirectly involved in a transaction if that person initiates, promotes or takes part in negotiations leading to a transaction with a view to obtaining a benefit of some kind either for themselves or for an associate.

A person is not taken to be involved in an unauthorised transaction in the following cases:

- the transaction involves the provision of services by the Board in the course of its ordinary business; or
- the transaction involves the employment of a person by the Board under a contract of service or is a transaction ancillary or incidental to such employment.

If a member or a member's associates are involved in an unauthorised transaction, the Board or Minister is entitled to void that transaction. However, if a person acquires an interest in property through a transaction in good faith for valuable consideration and without being notified that such a transaction constitutes a breach of this section, the Board or Minister may not void the transaction.

The prohibition upon engagement in transactions with GISA without Ministerial approval covers both matters that will come before the Board and those that will be decided by GISA without reference to the Board.

To assist Board members in seeking the approval to be involved in a transaction with GISA from the Minister, the following letter templates are available:

Appendix 3: Letter to Minister seeking approval to submit a grant application/tender document to GISA

Appendix 4: Letter to Minister seeking approval to be involved in a transaction with GISA

10. Duty not to have an unauthorised interest in Green Industries SA or a subsidiary

Section 7 of the PSHA Act prohibits a member or a member's associates from having a financial interest in GISA or a subsidiary of GISA without the prior approval of the Minister. This relates to members having, or being party to, shares, debentures or managed investment schemes of GISA.

Members must not counsel, procure, induce or in any way be knowingly concerned in or party to a contravention of this duty. Contravention of this duty with an intention to deceive or defraud GISA or another party may result in civil and/or criminal liabilities.

11. Management of common conflicts of interest

Practical examples are provided at **Appendix 5** regarding the way management of common conflicts on the Board or committee might occur. This list is not exhaustive and is provided for guidance only given that each conflict situation will vary.

12. Accepting gifts, benefits or favours

Board and committee members should not accept gifts, benefits or favours where these may influence, or may reasonably be seen to influence their decision making. For further information, please see the *Commissioner for Public Sector Employment Guideline – Gifts and Benefits* and GISA's related Gifts and Benefits Policy.

13. Related party disclosures

Australian Accounting Standards Board AASB 124 – Related Party Disclosures also applies to not-for-profit entities. AASB 124 requires disclosures for related party relationships, related party transactions and resulting balances for key management personnel. It also requires disclosure of compensation paid to key management personnel during the financial year.

AASB 124 identifies key management personnel of parent entities as related parties of all entities within the group. For government, this includes all South Australian Government Ministers. Therefore, any transactions the agency has with Ministers and their related parties will be related party transactions under the standard. However, the Department of Treasury and Finance has advised related party information as a result of being part of the whole of government will be collated centrally for AASB 124 reporting requirements.

Related parties specific to GISA include the agency’s key management personnel – for GISA, this includes the Chief Executive, Executive members and Board members. Related parties also include close family members of key management personnel, as well as certain business interests.

In accordance with AASB 124, members of the GISA Board, as key management personnel, are required to identify related parties (close family members and relevant business interests). This will be undertaken via the Declaration of Interests form (**appendix 2**) on initial appointment to the Board, and updated annually.

All transactions between GISA and related parties are considered related party transactions under AASB 124. However, disclosure of these transactions will only be necessary where they are material in nature or size, when considered individually or collectively. Routine transactions with parties under Service Level Agreements (SLAs) with GISA are not considered to be material and will not be captured. Reporting on related party transactions will be undertaken annually and published via GISA’s financial statements.

A report on compensation paid to key management personnel will also be provided in GISA’s financial statements. The amount will be disclosed as a total for all key management personnel, in several categories (salaries and other short term employment benefits, post-employment benefits, other long-term benefits and termination benefits). The disclosure of individual key management personnel compensation is not required.

To fulfil the reporting requirements of AASB 124, Board members are also required to complete a key management personnel declaration at the end of each financial year (**appendix 6**) to report on related party transactions.

Endorsed



Chair, Board of Green Industries SA
24 April 2024

Policy review schedule

Review schedule: 2 years	Last Review	This Review	Next Review
Approver: GISA Board	June 2021	September 2023	June 2025

Appendices

1. Statutory definitions of associate, relative and spouse: section 2(1a) of the *Public Sector (Honesty and Accountability) Act 1995*
2. Declaration of interest form
3. Letter to Minister seeking approval to submit a grant application/tender document to GISA
4. Letter to Minister seeking approval to be involved in a transaction with GISA
5. Management of common conflicts of interest – Board of Green Industries SA
6. Key Management Personnel declaration

Appendix 1 – Statutory Definitions

Public Sector (Honesty and Accountability) Act 1995

2—Interpretation

(1) In this Act, unless the contrary intention appears—

relative, in relation to a person, means the spouse, domestic partner, parent or remoter linear ancestor, son, daughter or remoter issue or brother or sister of the person;

spouse—a person is the spouse of another if they are legally married;

(1a) For the purposes of this Act—

(a) a person is an *associate* of another person if—

(i) the other person is a relative of the person or of the person's spouse or domestic partner; or

(ii) the other person—

(A) is a body corporate; and

(B) the person or a relative of the person or of the person's spouse or domestic partner has, or two or more such persons together have, a relevant interest or relevant interests in shares in the body corporate the nominal value of which is not less than 10 per cent of the nominal value of the issued share capital of the body corporate; or

(iii) the other person is a trustee of a trust of which the person, a relative of the person or of the person's spouse or domestic partner or a body corporate referred to in subparagraph (ii) is a beneficiary; or

(iv) the person is declared by the regulations to be an associate of the other person;

Board of Green Industries SA

DECLARATION OF PRIVATE INTERESTS

Overview

The Board of Green Industries SA (GISA) is a body corporate under section 4(2)(a) of the *Green Industries SA Act 2004* (GISA Act). Therefore, all Board Members are considered corporate agency members under the *Public Sector (Honesty and Accountability) Act 1995* (PSHA Act).

In addition, section 13 of the GISA Act refers to the application of the PSHA Act to the Board's committees or sub committees. The PSHA Act imposes several duties on Board members and/or its committee/ subcommittee members, including duties with respect to conflict of interest.

The GISA Declaration of Private Interests form assists Board and committee members meet their obligations under the PSHA Act, while respecting the principles of independence, competence, ethics and integrity that are expected of them.

Members of the GISA Board and its committees/sub committees are required to complete the Declaration of Private Interest form (attached below) as soon as possible following appointment and return the form to GISA. GISA will remind members to update the form annually, and members are required to submit updated declarations as their interests change.

GISA Board members should review the governance information provided in the Board Charter and GISA Conflicts of Interest Policy before completing the form and note that where the Minister determines that there is any material conflict, an appointment may not proceed, or the appointment may be terminated while the particular interest remains. Information relating to conflict of interest and unauthorised transactions is also contained in the Policy.

The Declaration of Private Interests form is also used to partially fulfil the requirements of Australian Accounting Standards Board (AASB) Standard 124 – Related Party Disclosures. AASB 124 requires disclosures for related party relationships, related party transactions, resulting balances and compensation. Further information on related party disclosures is provided below.

Appendix 2 – Declaration of Interest Form

Board of Green Industries SA

DECLARATION OF PRIVATE INTERESTS

This form must be submitted within 14 days of the gazettal of the Member’s appointment to the GISA Board and on an annual basis thereafter. The return of the associated attachments should be sent to:

Board and Governance Officer
Green Industries SA
GPO Box 1047
ADELAIDE SA 5001
email: boardofgreenindustriessa@sa.gov.au

Notes on completing this form:

Please complete the form as accurately and comprehensively as possible. Please type or write your answers in block capitals, and provide an answer for each question. Do not leave any questions blank.

Conflicts of Interest (Qn A7): Conflicts of interests can be actual, potential or perceived, and should be declared to ensure that risks are managed.

Findings of Guilt (Qn B6): A “finding of guilt” includes convictions, fines associated with criminal charges, good behaviour bonds, undertakings and community based orders, even where no conviction was recorded. It does not include a conviction under any prescribed spent convictions scheme.

Committee and subcommittee members who are not board members should complete the form as soon as possible after appointment. References to membership of the Board of GISA should be read as references to membership of the committee or subcommittee.



I, (insert full name)..... as (insert position/role)
..... consent to Green Industries SA
collecting and using this information on a confidential basis as described in this form.

I make this declaration as at (insert date)

A. Private Interests

<p>A1. Other significant sources of income:</p> <p>Do you or an associate have income from sources other than your Board of Green Industries SA sitting fees relating to:</p> <ul style="list-style-type: none"> • employment income; or • contracts; or • offices held in return for payment or other reward; or • a trade, vocation or profession engaged in by you? <p>If Yes, please provide details.</p>	<p>Yes / No</p>	<p>If yes, please provide details</p>
<p>A2. Office holder:</p> <p>Do you or an associate hold office (as Director or otherwise) in any:</p> <ul style="list-style-type: none"> • company? or • trustee company? or • Partnership? or • incorporated association? or • other entity? <p>If Yes, what is the name of the organisation and what office do you hold?</p>	<p>Yes / No</p>	<p>If yes, please provide details</p>
<p>A3. Shareholdings and other business interests:</p> <p>Do you or an associate have any shareholdings, investments or other business such that it is reasonably foreseeable that a conflict might arise with your duties as a member of the Board of GISA?</p> <p><i>This includes a company, partnership, association or other entity, as well as nominee shareholders on behalf of the agency in government companies.</i></p> <p>If Yes, please include details of each company, <u>as well as</u> the details of each company in which you or an associate's share capital equates to 10% or greater of the total capital of that company.</p>	<p>Yes / No</p>	<p>If yes, please provide details</p>
<p>A4. Trusts:</p> <p>Are you or an associate:</p> <ul style="list-style-type: none"> • a beneficiary of any trust? If so, who is the trustee?; or • the trustee of any trust?; or • the director of a trustee company in which a member of your family is a beneficiary? <p>If Yes, please provide the name and nature of the operations of the trust(s).</p>	<p>Yes / No</p>	<p>If yes, please provide details</p>
<p>A5. Real Estate:</p> <p>Do you or an associate own any real estate (including your residence)?</p> <p>If Yes, please provide details of the location and purpose of any real estate owned (including principal place of residence, investment property, land used for commercial purposes etc).</p>	<p>Yes / No</p>	<p>If yes, please provide details</p>

<p>A6. Agreements:</p> <p>Have you or an associate entered any contract, agreement or understanding that gives rise to:</p> <ul style="list-style-type: none"> • an obligation; or • an expectation of reward, e.g. an agreement about future employment once your appointment term is completed <p>such that it is reasonably foreseeable that a conflict might arise with your duties as a member of the Board of GISA?</p> <p>If Yes, please provide details.</p>	<p>Yes / No</p>	<p>If yes, please provide details</p>
<p>A7. Other substantial interests:</p> <p>Do you or an associate have any other substantial financial or other interests that:</p> <ul style="list-style-type: none"> • have been held; or • are currently held; or • will accrue <p>of which you are aware, such that it is reasonably foreseeable that a conflict might arise with your duties as a member of the Board of GISA?</p> <p>If Yes, please provide details.</p> <p>Examples of a substantial financial or other interest include:</p> <ul style="list-style-type: none"> ➤ being a principal or key employee of a material professional adviser supplying services; and/or ➤ interests in contracts, trusts or other business arrangements not already covered in this declaration. 	<p>Yes / No</p>	<p>If yes, please provide details</p>
<p>A8. Other interests:</p> <p>Are there any other arrangements or circumstances not already covered to declare which could constitute a conflict of interest?</p>	<p>Yes / No</p>	<p>If yes, please provide details</p>

*Note: the complete definition of **an associate** can be found in Section 2(1a)(a) of the PSHA Act and includes a spouse, parent, child, more distant relative or any body corporate in which the member, member's relatives or spouse's relatives hold 10% or more of the nominal value of the shares; or the trustees of any trust of which the member or member's associates are a beneficiary.*

B. Probity

<p>B1. Have you been declared bankrupt or been the subject of any order under the <i>Bankruptcy Act 1966</i> (Cth)?</p>	<p>Yes / No</p>	<p>If yes, please provide details</p>
<p>B2. Have you been a director or executive officer of a corporation which became insolvent whilst you were a director or executive officer?</p>	<p>Yes / No</p>	<p>If yes, please provide details</p>
<p>B3. Have you ever been disqualified from acting as a director or acting in the management of an incorporated association?</p>	<p>Yes / No</p>	<p>If yes, please provide details</p>
<p>B4. Have you ever:</p> <ul style="list-style-type: none"> • contravened any civil penalty provision under the <i>Corporations Act 2001</i> (Cth) or any of its predecessors; • been found guilty of any offence in relation to corporate or regulatory matters? 	<p>Yes / No</p>	<p>If yes, please provide details</p>
<p>B5. Are you currently a party in any capacity in either criminal or civil proceedings before a:</p> <ul style="list-style-type: none"> • court; or • tribunal; or • other adjudication body, including a professional / registration / licensing body <u>which could reasonably raise an expectation of a material interference with your public duties?</u> <p>Do you expect to become a party to any such proceedings in the next year?</p>	<p>Yes / No</p>	<p>If yes, please provide details</p>
<p>B6. Has there ever been a finding of guilt against you for a criminal offence (except a conviction that is spent under any prescribed spent convictions scheme)?</p>	<p>Yes / No</p>	<p>If yes, please provide details</p>
<p>B7. To the best of your knowledge and belief, have you been, or are you currently, the subject of any inquiry or investigation, including those by:</p> <ul style="list-style-type: none"> • a department or agency of the Commonwealth; and/or • a department or agency of a State or Territory of Australia; and/or • a professional association; and/or • a regulatory agency; and/or • your current or a previous employer; and/or • a consumer protection organisation? 	<p>Yes / No</p>	<p>If yes, please provide details</p>

C. Related Party Disclosures – Key Management Personnel

<p>C1. Names of close family members</p> <ul style="list-style-type: none">• Spouse/Partner• Children (including adult, step and adopted children and any other children of your spouse/partner)• Other dependants of either you or your spouse/partner• Any other relevant family members (those who could be expected to influence or be influenced by you in their dealings with the agency)	
<p>C2. Entities controlled or jointly controlled by the people listed above (entity name and person involved)</p>	

Please note that if all or part of the requested information is not provided this failure may impact on your appointment.

I declare that to the best of my knowledge, the information I have provided in Parts A, B and C of this declaration is true and correct. I undertake to advise the responsible Agency Head or delegate in writing if an actual, potential or perceived conflict arises in the future and to stand down in any decision-making process in which I may be compromised. If there is any change to the interests or answers set out in this declaration I undertake to advise the responsible Agency Head or delegate of any alterations or additions to my declaration as soon as practicable.

Signature of Declarant: _____

Full Name (please print): _____

Date: _____

Signature of Witness: _____

Full Name (please print): _____

Date: _____

Appendix 3 – Letter to Minister seeking approval to submit grant application/tender

Hon Dr Susan Close MP
Minister for Climate, Environment and Water
GPO Box 1047
ADELAIDE SA 5001

Dear Minister

RE: Approval to tender / submit grant application to Green Industries SA

On **date**, I was appointed to the Board of Green Industries SA (the Board). I am also employed as **POSITION TITLE** with **ORGANISATION NAME**.

Pursuant to section 6 of the *Public Sector (Honesty and Accountability) Act 1995* (the PSHA Act), I seek your approval as a corporate agency member of the Board of Green Industries SA, to **tender for work / submit a grant application** for **detail Green Industries SA program** while I carry out my duties as a member of the Board.

I understand that section 6 of the PSHA Act provides that I am unable to be involved (directly or indirectly) in a transaction with Green Industries SA without your approval. I also understand that my tendering / submission of grant may be considered a preparatory step leading to the making of a transaction and may thus be captured by this section of the Act.

I therefore seek your approval for **organisation name** to **submit a grant application to Green Industries SA / tender for work**.

I have declared all conflict of interest in relation to these roles in accordance with section 8 of the PSHA Act to the Presiding Member of the Board and the Chief Executive, Green Industries SA (CE, GISA). I understand that it is my responsibility to ensure information about my conflict is up-to-date by advising the Presiding Member and CE, GISA of any changed or new personal circumstances when they occur.

In accordance with the Board's governance policy, I will also declare an interest prior to each Board meeting wherever a conflict may arise and will not take part in any discussion, vote/decisions that may relate to this conflict and will be absent from the meeting room when any such discussion or voting is taking place.

GISA will also ensure that any agenda item, Board paper or any other information relating to my conflict will not be provided to me during the course of my term on the Board.

I thank you for giving this matter your appropriate attention.

Yours sincerely

NAME
POSITION

Appendix 4 – Letter to Minister seeking approval to be involved in a transaction

Hon Dr Susan Close MP
Minister for Climate, Environment and Water
GPO Box 1047
ADELAIDE SA 5001

Dear Minister

RE: Approval to be involved in transactions with **INSERT ORGANISATION NAME** and Green Industries SA

Pursuant to section 6(1) of the *Public Sector (Honesty and Accountability) Act 1995* (the PSHA Act), I seek your approval as a corporate agency member of the Board of Green Industries SA, to be involved in transactions with Green Industries SA (GISA) totalling **\$XXXX** (including GST) in my role as **POSITION TITLE** with **ORGANISATION NAME**.

BOARD MEMBER TO PROVIDE BACKGROUND ON PROJECT/GRANT INVOLVED IN LIST ALL REQUIRED TRANSACTIONS INVOLVED (E.G. FROM PAYMENT SCHEDULE IN GREEN INDUSTRIES SA CONTRACT).

I therefore seek your approval pursuant to section 6(1) of the PSHA Act to be involved in transactions totalling **\$XXXX** (including GST) between **ORGANISATION NAME** and GISA in relation to payments made for the project.

I have declared my interest to the Presiding Member of the Board of GISA and the Chief Executive, GISA and will ensure that while carrying this project, I comply with the requirements of section 8 of the PSHA Act with respect to conflict of interest.

I thank you for giving this matter your appropriate attention.

Yours sincerely

NAME
POSITION

Appendix 5 – Management of common conflicts of interest – Board of Green Industries SA

Practical examples are provided in the table below regarding ways the management of common conflicts on the Board of Green Industries SA might occur. This list is not exhaustive and is provided for guidance only given that each conflict situation will vary.

		<i>Relevant sections of the Public Sector (Honesty and Accountability) Act 1995</i>				
Example conflict situation	Management of conflict	S.4 – duty to exercise care and diligence	S.5 – duty to act honestly	S.6 – Duty not to be involved in unauthorised transactions with the Board or a subsidiary	S.7 – Duty not to have an unauthorised interest in the Board or a subsidiary	S.8 – duty with respect to conflict of interest
<p>Board member, committee or subcommittee member has a personal or pecuniary interest in the Board’s policy direction.</p> <p><i>For example: The Board intends to discuss and decide on a new program that may be of benefit to the Board member – for example, a grant program that the Board member may wish to seek funding for at a later stage. This would constitute an indirect pecuniary interest and therefore, perceived or potential conflict.</i></p>	<ul style="list-style-type: none"> Where any indirect interest arises, the Board member is required to declare their interest to the Presiding Member, Chief Executive and Board Support Officer as soon as they become aware of the possible interest. For example, this may be following circulation of the agenda for the upcoming Board meeting. The interest should again be declared at the beginning of the Board meeting. Declaration of the interest as early as possible will enable discussion about the best way to handle the indirect interest. Board members should also be conscious of any possible personal beliefs or bias and ensure that this does not affect their neutrality in decision making. All Board members should complete a declaration of interest form each time their pecuniary and personal interests change. 	✓	✓			✓
<p>Board member (or an associate of the Board member) intends to apply for Green Industries SA grant or tender for work that is currently open for applications.</p>	<ul style="list-style-type: none"> The Board member must declare their interest to the Presiding Member, Chief Executive and Board Support Officer as soon as possible. The Board member should then forward a letter to the Minister seeking approval, pursuant to section 6 of the PSHA Act, to tender for work or submit a grant to Green Industries SA. A template is available at appendix 3 of the Board of Green Industries SA’s Conflicts of Interest Policy. 	✓	✓	✓		✓

	<ul style="list-style-type: none"> • The Board member continues to not receive any agenda papers or other material relating to the grant program. • The Board member is required to also continue declaring their interest at meetings, should the matter arise for discussion and is required to leave the room if the item is discussed. • Once the Minister’s approval has been given, the Board member is able to submit their application for the grant / tender. 	✓	✓	✓		✓
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		Relevant sections of the Public Sector (Honesty and Accountability) Act 1995				
Example conflict situation	Management of conflict	S.4 – duty to exercise care and diligence	S.5 – duty to act honestly	S.6 – Duty not to be involved in unauthorised transactions with the Board or a subsidiary	S.7 – Duty not to have an unauthorised interest in the Board or a subsidiary	S.8 – duty with respect to conflict of interest
<p>Board member (or an associate) has applied for Green Industries SA grant.</p> <p>For example: <i>Board member, works for an organisation within the waste industry. The Board member’s organisation has applied for a grant under a Green Industries SA grant program for waste-related infrastructure.</i></p>	<ul style="list-style-type: none"> • Green Industries SA identifies potential conflict and informs the Board member and Presiding Member that a decision/discussion relating to the particular grant program will take place. • Board member is required to declare their interest to the Presiding Member, Chief Executive and Board Support Officer. • Board member does not receive any agenda papers or other material relating to the grant program. • Board member again declares their interest at the meeting (recorded in the minutes of the meeting). • Board member leaves the room when the item is discussed and a decision is made. • Board member is advised of the Board’s decision by letter along with all other applicants under the grant program (i.e. does not receive advice about the Board’s decision once back in the room). 	✓	✓	✓		✓

	<ul style="list-style-type: none"> • The record within the minutes relating to this item will be redacted from the respective Board members' version (that way, the Board member does not have early knowledge of the Board's decision about successful and unsuccessful grant recipients – as is the case for their competitors). • The Board member (or their organisation) will be contacted in relation to the success or otherwise of the grant application (in the same manner as other applicants to the grant). • If the grant is successful, the Board member is required to forward a letter to the Minister, seeking approval to be involved in a transaction with the agency. A template is available at appendix 4 of the Board SA Conflicts of Interest Policy. • Minister gives final approval of the grant by way of section 6 of the PSHA Act. 					
		<i>Relevant sections of the Public Sector (Honesty and Accountability) Act 1995</i>				
Example conflict situation	Management of conflict	S.4 – duty to exercise care and diligence	S.5 – duty to act honestly	S.6 – Duty not to be involved in unauthorised transactions with the Board or a subsidiary	S.7 – Duty not to have an unauthorised interest in the Board or a subsidiary	S.8 – duty with respect to conflict of interest
Access to competitor information <i>For example: An agenda item, Board paper or any other information provided to the board contains confidential information relevant to a company that is the competitor of a member Such information includes details of a company's 'trade secrets', such as methodology, rates and charges. This includes information that is not publicly available.</i>	<ul style="list-style-type: none"> • Green Industries SA identifies whether any papers contain information relevant to a company that is a competitor of a Board member. • Any Board members with a competitive interest in any information contained within papers will not receive a copy of the information. • All Board members are then to be made aware of this and matters relating to the information should not be discussed during the Board meeting. 	✓	✓			✓

Appendix 6 – Key Management Personnel Declaration

KEY MANAGEMENT PERSONNEL (KMP) DECLARATION END OF FINANCIAL YEAR OFFICIAL - SENSITIVE

When to complete this form

KMP are obliged under Treasurer's instructions (Accounting Policy Statements) issued under the *Public Finance and Audit Act 1987* to complete and provide this declaration to the public authority within 6 weeks after the end of the public authority's financial year.

Key Management Personnel Details

Financial Year

Name

Position and name of organisation

Dates during the financial year position was held

Declaration

I declare that, to the best of my knowledge that the information recorded in this declaration is complete and accurate and acknowledge that the public authority may need to contact me to obtain clarification or further information regarding the information provided herein.

Signed

Date

KEY MANAGEMENT PERSONNEL (KMP) DECLARATION

END OF FINANCIAL YEAR

OFFICIAL - SENSITIVE

Questions – during the financial year:	No	Yes
1. Were any of your close family members employed by the public authority?	<input type="checkbox"/>	<input type="checkbox"/>
2. Did you, a close family member or an entity controlled or jointly controlled by either yourself or a close family member enter into a transaction with the public authority? Please exclude transactions in the ordinary course of being a member of the public.	<input type="checkbox"/>	<input type="checkbox"/>
3. Did you, a close family member or an entity controlled or jointly controlled by either yourself or a close family member receive an ex-gratia payment or grant (recourse or non-recourse) from the public authority?	<input type="checkbox"/>	<input type="checkbox"/>
4. Did the public authority forgive or partially forgive a debt owed by you or a close family member or an entity controlled or jointly controlled by you or a close family member?	<input type="checkbox"/>	<input type="checkbox"/>
5. Did you, a close family member or an entity controlled or jointly controlled by either yourself or a close family member provide or receive a guarantee or indemnity from the public authority?	<input type="checkbox"/>	<input type="checkbox"/>
6. Did you, a close family member or an entity controlled or jointly controlled by either yourself or a close family member enter into any commercial arrangements with the public authority to purchase, sell or lease assets or to provide or purchase goods or services? Excludes transactions in the ordinary course of being a member of the public.	<input type="checkbox"/>	<input type="checkbox"/>

If you answered **yes** to any of the questions above, please provide further detail in Appendix 1 at the corresponding question number.

If you answered **no** to all of the questions above, you do not need to complete the remainder of the questionnaire.

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p>			
■	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] <p>[REDACTED]</p>	<p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p>		
<p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] 		

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
			<ul style="list-style-type: none"> ■ [Redacted] ■ [Redacted] 		
■	<p>[Redacted]</p>	<p>[Redacted]</p> <ul style="list-style-type: none"> ■ [Redacted] ■ [Redacted] ■ [Redacted] 	<p>[Redacted]</p> <ul style="list-style-type: none"> ■ [Redacted] ■ [Redacted] 	<p>[Redacted]</p>	<p>[Redacted]</p>

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none">[REDACTED][REDACTED] <p>[REDACTED]</p>			
1	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <ul style="list-style-type: none">[REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>		

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>			
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]			

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

MINUTES OF THE BOARD OF GREEN INDUSTRIES SA MEETING NO. 65
Thursday 2 February 2023
GISA Boardroom, Level 4, 81-95 Waymouth Street, Adelaide

DLM: Sensitive Legal

Document 3

<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>
<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		[REDACTED]			
2	Declarations of Interest and Register of Interest	<p>Board members noted the Register of Board members' Declared Interests as tabled.</p> <p>Mr Skull reaffirmed his declaration as Chair of AHRWMA and advised of the organisation's likely involvement in the clean-up of flood-affected waste.</p> <p>There were no further additions or amendments.</p>	<p>Board members:</p> <p>i) Noted the Register of Board member declared interests as tabled at Meeting 65.</p>		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] 			

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] <p>[REDACTED]</p>			

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	[REDACTED]		
■	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] <p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] <p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] <p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] <p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>		

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
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MINUTES OF THE BOARD OF GREEN INDUSTRIES SA MEETING NO. 67
9.30am – 12.30pm, Thursday 4 May 2023
GISA Boardroom, Level 4, 81-95 Waymouth Street, Adelaide

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		[REDACTED]			
2	Declarations of Interest and Register of Interest	<p>The Register of Board members' Declared Interests was tabled, taken as read.</p> <p>Mr Skull reaffirmed conflict of interest for item 6.2 Recycling Infrastructure Grants as current Chair of AHRWMA and advised he would leave the meeting for this item.</p> <p>Ms Wilson reaffirmed conflict of interest for item 6.2 Recycling Infrastructure Grants as member of AHRWMA Audit and Risk Committee, and advised she would leave the meeting room for this item. New declaration as [REDACTED]</p> <p>Ms Powell advised retirement from [REDACTED]</p> <p>There were no further additions or amendments.</p>	<p>Board members:</p> <p><i>i)</i> Noted the Register of Board member declared interests as tabled at Meeting 67.</p> <p><i>ii)</i> Noted the reaffirmation of declared interest for Members Mr Skull and Ms Wilson in relation to item 6.2 Recycling Infrastructure Grants.</p> <p><i>iii)</i> Noted the updated declarations of interest for Members Ms Wilson [REDACTED] and Ms Powell, now retired from [REDACTED]</p>		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<p>[Redacted text block]</p>	<p>[Redacted text block]</p>		
<p>[Redacted]</p>	<p>[Redacted]</p>	<p>[Redacted text block with bullet points]</p> <ul style="list-style-type: none"> ■ [Redacted] ■ [Redacted] ■ [Redacted] ■ [Redacted] 	<p>[Redacted text block]</p>	<p>[Redacted text block]</p>	<p>[Redacted]</p>

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<ul style="list-style-type: none"><li data-bbox="472 124 1158 188">■ [Redacted]<li data-bbox="472 209 1158 443">■ [Redacted]<li data-bbox="472 464 1158 762">■ [Redacted]<li data-bbox="472 783 1158 922">■ [Redacted] <p data-bbox="427 943 1158 1034">[Redacted]</p> <p data-bbox="427 1054 1158 1433">[Redacted]</p>			

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<p>[Redacted]</p> <p>[Redacted]</p> <ul style="list-style-type: none"> [Redacted] <p>[Redacted]</p> <p>[Redacted]</p> <ul style="list-style-type: none"> [Redacted] <p>[Redacted]</p>	[Redacted]		
[Redacted]	[Redacted]	<p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p> <ul style="list-style-type: none"> [Redacted] <ul style="list-style-type: none"> [Redacted] <ul style="list-style-type: none"> [Redacted] <p>[Redacted]</p> <p>[Redacted]</p> <ul style="list-style-type: none"> [Redacted] 	[Redacted]		

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<ul style="list-style-type: none"> [REDACTED] [REDACTED] 	[REDACTED]		
■	[REDACTED]	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] 	[REDACTED]	■
■	[REDACTED]	[REDACTED]	<p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] 	[REDACTED]	■

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
	<p>[REDACTED]</p>	<p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] <p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] 			
■	[REDACTED]	<p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] 	<p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] 	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<ul style="list-style-type: none"> <li data-bbox="472 121 1160 188">■ [REDACTED] <li data-bbox="472 209 1160 344">■ [REDACTED] 		[REDACTED]	
■	[REDACTED]	[REDACTED]			

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] 			
	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>			
	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
		<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	
2	Declarations of Interest and Register of Interest	<p>The Register of Board member Declared Interests was tabled, taken as read.</p> <ul style="list-style-type: none"> • Ms Govan declared new interest as Board Director for [REDACTED], and declaration for [REDACTED] now redundant. • Prof Conduit advised conflict of interest for Item 6.1 (KESAB) at Meeting 70, and that she would not be present for discussion and decision-making for this item. <p>[REDACTED]</p>	<p>Board members:</p> <p><i>i)</i> Noted the Register of Board member declared interests as tabled at Meeting 70.</p> <p><i>ii)</i> Noted the new and redundant Declarations of interest for Ms Govan.</p> <p><i>iii)</i> Noted declared interest for Prof Conduit for item 6.1 and that Prof Conduit would not be present for the discussion or decision-making for this item.</p>		
■	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p>		

Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
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Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
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Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
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Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
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Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
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Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
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Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
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Ag No.	Issue / topic	Points of discussion	Resolution	Action	By
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